

NO.

Hanoi, 15 October 2021

FORM OF COLLECTING SHAREHOLDERS' WRITTEN OPINIONS

Extraordinary General Meeting of Shareholders 2021

Hai An Transport and Stevedoring JSC

Dear valued shareholder: _____

Address: _____

Telephone: _____

ID No./Passport No./Business Registration Certificate No.: _____

Total of shares owns: _____ shares

Total of voting shares held: _____

I. THE COMPANY'S INFORMATION

- Name of company: HAI AN TRANSPORT AND STEVEDORING JSC
- HQ address: 7th floor, No. 45, Trieu Viet Vuong street, Nguyen Du ward, Hai Ba Trung district, Hanoi, Vietnam
- Enterprise Registration Certificate No. 0103818809 granted by Hanoi Authority for Planning and Investment, the 1st registered on 8 May 2009, the 12th amended on 15 May 2020.

II. PURPOSE OF COLLECTING SHAREHOLDERS' WRITTEN OPINIONS

The Board of Director ("BOD") of Hai An Transport and Stevedoring JSC ("the Company") would like to collect shareholders' written opinions in order to approve the following issues:

- To approve the plan to issue shares under the Company's employee stock ownership program (ESOP) for the year 2021.
- To authorize the BOD to decide all issues related to the ESOP for the year 2021.

Supporting documents attached to the form of collecting shareholders's written opinions are disclosed on the Company's website, and can be downloaded at the link: <http://www.haiants.vn>.

III. THE ISSUES TO BE APPROVED

1. **To approve the plan to issue shares under the Company's employee stock ownership program (ESOP) for the year 2021**

Voting: Approve Disapprove Abstain

2. **To authorize the BOD to decide all issues related to the ESOP for the year 2021**

Voting: Approve Disapprove Abstain

Note: Voting forms are valid in the following cases:

- Sent to the Company on time;
- Only mark (X) or (✓) into one of three corresponding boxes: **Approve, Disapprove or Abstain;**
- Forms are clearly shown the date, month and year; clearly sign and write full name, seal



(if the shareholder is an organization; unless the shareholder is a foreign organization without a seal according to the laws of that country);

- *In case of authorizing, shareholder may obtain authorization form at the website: <http://www.haiants.vn>, fill in all information, confirm and send the original along with the answered form of collecting shareholders's written opinions to the Company on time.*

IV. DEADLINE FOR SENDING FORM OF COLLECTING SHAREHOLDERS'S WRITTEN OPINIONS

Shareholder may return the answered form of collecting shareholders's written opinions to the Company no later than **17h30, 10 November 2021** by either of the following methods:

1. Sent in a sealed envelope to:
 - Hai An Transport and Stevedoring JSC - IR & Legal Department
 - Attention: Mr. Minh Nguyen
 - Address: 3rd floor, Hai An Building, km2 Dinh Vu road, Dong Hai 2 ward, Hai An district, Hai Phong city, Vietnam.
 - Mobile phone: +84 906 232523
2. By fax at: +84 225 979718.
3. Or by sending email to: info@haiants.vn; minh.nn@haiants.vn

If shareholders do not send this form to the Company or send later than the above deadline, it shall be deemed that they do not participate in the voting.

For further information, shareholders may access the Company's website at the link: <http://www.haiants.vn>.

Thanks and Best Regards!

**CHAIRMAN OF THE BOARD OF
DIRECTOR**



VU NGOC SON

**LEGAL REPRESENTATIVE
GENERAL DIRECTOR**

VU THANH HAI

SHAREHOLDER/AUTHORIZED REPRESENTATIVE

(Sign with full name and company seal (if any))

